

1. INTRODUCTION

- 1.1 This is the privacy and security policy of BIGCOUNTRY BERLIN. Our registered office is at art-on-the-run production GmbH, Schoenfließner Str. 13, 10439 Berlin, DE.
- 1.2 If you have any queries concerning this policy, please contact us at m@bigcountry.berlin or by using the contact details provided on our website.
- 1.3 The purpose of this policy is to tell you how we process Personal Data (i.e. data about any identified or identifiable living person). In particular: a) what Personal Data we collect; b) how we use it; c) how we protect it; d) to whom we disclose it; e) how you can access and rectify it.
- 1.4 We agree not to process Personal Data other than in accordance with this policy.
- 1.5 We reserve the right to modify this policy from time to time.

2. WHAT DATA DO WE COLLECT?

- 2.1 When you request information or services, we may collect data such as your name, email address and other contact details.
- 2.2 You may also provide additional Personal Data to us in the course of communicating with us.
- 2.3 Our computer may log your IP address (your unique internet address) and browser type when you visit our website.
- 2.4 We may use cookies. A cookie is a small amount of data that is sent to your browser from a web server and stored on your computer's hard drive. If you revisit our website, our web server may recognize the cookie and provide information about your last visit. Usually you can modify the settings of your browser to accept or reject all cookies or as an alternative to be notified when a cookie is set.

3. HOW DO WE USE YOUR PERSONAL DATA?

- 3.1 We will use your Personal Data to properly process or administer the information, products or other services you have requested or ordered. We may also add your Personal Data to our mailing list, so that we can send you details of other courses, products or services provided by us or by our partners that we believe may be of interest to you. You will never be contacted directly by any third party as a direct result of our action. You will always be able to unsubscribe from our mailing list if you wish to.
- 3.2 We may use IP addresses for customer profiling purposes.
- 3.3 We may use cookies to provide a more personalized and user-friendly visit to our website and to help us track user traffic patterns. A cookie cannot read your hard disk or other cookie files.

4. HOW DO WE PROTECT PERSONAL DATA?

- 4.1 We take appropriate precautions to protect Personal Data from loss, misuse, unauthorized access or disclosure, alteration or destruction. All personal data is stored in secure databases.

5. TO WHOM DO WE DISCLOSE PERSONAL DATA?

- 5.1 We do not disclose Personal Data except as stated in this document.
- 5.2 We may disclose Personal Data so far as reasonably necessary: a) with our partners as may be required in the normal course of business to provide you with the product and other services that you have booked or ordered. b) with art-on-the-run production GmbH to monitor and improve the products and other services you receive from us. to protect us or our other customers or the public and/or to minimize our exposure to breach of applicable law or regulation or the risk of civil or criminal proceedings and/or to respond to claims of violation of third party rights. d) in the context of a sale or merger of all or part of our business. e) with our staff and advisers in the ordinary course of business
- 5.3 It is unlikely but possible that the disclosure referred to above may necessarily involve transfer of Personal Data to entities located outside the European Economic Area (EEA). If so, we will take reasonable steps to ensure the security of that information.

6. HOW CAN YOU ACCESS AND RECTIFY PERSONAL DATA?

- 6.1 You can access and rectify your Personal Data by contacting us using the contact details provided on our website.

BIGCOUNTRY.BERLIN, a division of

art-on-the-run production GmbH
Schönfließner Str. 13
D - 10439 Berlin

USTID DE 295684129
HRB 159822 B
CEO: Moritz Wessendorff

Stand: 01.01.2019